

Minutes of Board Meeting of the Simulation Society of Scandinavia (SIMS)

Tuesday 26 April 2002, 13.30-14.30, telephone conference

Board members and coordinator present at the meeting:

Peter Fritzson, chairman	Linköping University, Sweden
Kaj Juslin	VTT, Finland
Esko Juuso	University of Oulu, Finland
Anne C. Elster	NTNU, Trondheim
Kim Sörensen	Aalborg Industries AS Denmark
Bernt Lie	Telemark University College Porsgrunn, Norway
Brian Elmegaard	DTU, Denmark
Vadim Engelson, coordinator	Linköping University, Sweden

1. Opening of the meeting

The chairman Peter Fritzson opened the meeting.

2. Approval of the quorum and announcement of the Board meeting

The participants unanimously approved the quorum of the meeting and that the meeting has been announced properly

3. Approval of the agenda

The Board members unanimously approved the agenda.

4. Approval of the minutes from the Board meeting 8 Oct 2001

The Board members unanimously approved the board meeting minutes from 8 Oct 2001.

5. Election of a member for approval of the minutes of the Board meeting

Anne C. Elster was unanimously elected to check and sign the correctness of the minutes of the board meeting together with the chairperson.

6. Preparation of SIMS 2003

Brian Elmegaard explained that SIMS 2003 cannot take place in Denmark in connection to the ECOS2003 conference. There are too many other activities around ECOS2003 and it will be difficult to combine them with SIMS. Also it would be too big load on Danish organization. In Finland there is another workshop in June 2003.

Unofficially, it is Sweden's turn to organize conference in 2003. However other members should check alternatives. A.C. Elster should check possibility to organize the conference in Trondheim campus or use Trondheim city facilities. It was proposed to check possible conference locations as early as possible, because they should be booked early. P. Fritzson will check possibilities of Linköping or other Swedish cities. Conference site should be chosen within next

2-3 weeks. Conference date should be chosen between (approximately) September 10th and October 10th 2003.

7. Creation of position of SIMS coordinator and approval of SIMS coordinator

The coordinator will have the rights of making payments, and he can perform operations with the bank account of SIMS.

The coordinator can attend board meetings with the right to speak (but not to vote).

Coordinator will update web pages and keep track of economical transactions. SIMS will not pay for this job.

The Board members unanimously created position of **SIMS coordinator** and approved **Vadim Engelson** (Linköping University) as SIMS coordinator.

8. Preparation to SIMS2002

Esko Juuso told that 20 papers were submitted and deadline was extended till 3rd of May. Conference committee will send a reminder by e-mail about the deadline extension. It is expected that 30 papers should be received – in order to have a base for paper selection.

In 2 weeks a preliminary program should be placed on the WWW.

There will be user IDs given out to reviewers.

Peter Fritzson suggested using double-column format for the final papers.

Information about such formatting can be obtained from Modelica conference site (www.modelica.org).

Peter Fritzson suggested that all published materials of the conference should be placed on the web on the SIMS home page. Bernt Lie (SIMS 2001) and Brian Elmegaard (SIMS 2000) will send materials from previous conferences to Vadim Engelson in Word or PDF or PostScript format (each paper separately) as well as conference program in Word or LaTeX or HTML.

9. Report from each national organization members Norway, Denmark, Finland and Sweden

- A FinSim(98 members) report was given by Esko Juuso. FinSim organized “Simulation Days” – seminars with 40 participants and 4 main topics. They discussed idea of building profiles and plan to collect information about interest profiles and contact persons. New member list will be sent to Vadim Engelson in June 2002.
- An NFA (8 members) report was given by Bernt Lie. Main activity was SIMS2001. NFA has a page with local activities. More members of NFA should be reported to SIMS.
- A DKSim (2 members) report was given by Brian Elmegaard. Currently they have a list of 60 potential members and attempt to put these people into organized structure. Danish Simulation Day will be organized in August 2002.
- A MoSiS (132 members) report was given by Vadim Engelson in a message sent before the meeting. There are 4-5 meetings per year, and Virtual Reality forum is planned for November 5-7, 2003. Peter Fritzson gave short report about visiting a simulation conference in US.

10. Other issues

Eurosim should not support a separate page about SIMS, <http://eurosim.tuwien.ac.at/eurosim/> , but instead have a link directly to SIMS home page, so that it can be immediately updated.

11. Next board meeting

The topic of the next meeting will be the SIMS 2003 Conference, as well as establishing horizontal links between researchers using their interest profiles. The date proposed Monday, 27 May 2002, at 15.00, by telephone.

12. Any other business

No other businesses were registered.

13. Closing of the Board meeting.

The Chairperson closed the meeting.

The minutes of the meeting are correctly recorded:

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(Peter Fritzson, the Chairperson of the meeting)

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(Vadim Engelson, the Secretary of the meeting)

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(Anne C. Elster, for approval of the minutes of the meeting)